**Stand Up Meeting (INTE 30033)**

* Tasks: Executing Phase Progress
  + Account Creation Module – Development
    - Account Creation System – Done
    - Account Verification – Done, but normal email is used (no-reply has trial)
    - UI / UX – Done
  + Log-in Module – Development
    - Log in via email + password – Done
    - Log in via other app – In progress
    - Forget Password – Done
    - UI / UX – Done
  + Home Page– Development
    - UI / UX – Done
  + Post Creation Module– Development
    - Text Posting– In Progress
    - UI / UX – Not Started
* Individual Task Updates
  + Project Manager: Lance – Home Page, Modified Registration Page
  + Tester 1: Arzel – Authorization Page (in progress)
  + Tester 2: Aiza – Forgot Password Feature, Email Functionality
  + Technical Lead 1: Airon – Align Codes to Coding Guidelines, Track Project Management Tool, Revised ERD, Text Posting
  + Technical Lead 2: Jeff – Forgot Password Page
  + UI/UX Designer: Kylie – UI / UX of Login Page

**Sprint Planning, and Progress Update (ELEC1)**

* Executing Stage (Sprint 3): In Progress
  + Log-in Module (Dec 20 - 25) – In progress
    - Log in via email + password - Done
    - Log in via other app – In progress
    - Forgot Password - Done
    - UI/UX - Done
* Executing Stage (Sprint 4): In Progress
  + Home / Feed Page (Dec 25 – Jan 1)
    - Display of the Post – Not Started
    - Buttons / Navigation Tabs – Not Started
    - Comments – Not Started
    - Notification – Not Started
    - UI / UX - Done

**Sprint Retrospective (ELEC1)**

* What went well
  + During the sprint 3, the team made adjustments to expedite development. Tasks were completed ahead of schedule, and the increased monitoring and tracking of the team led to good outcomes.
* What could be improved
  + Following sprint 3, task improvement could be achieved by fostering a collaborative environment where team members share ideas. This practice ensures that every member is involved, preventing anyone from being left behind and providing valuable insights for the task at hand.
* What needs to be done
  + After encountering challenges in Sprint 3, specifically in the "didn't go that well" phase, it is crucial that tasks assigned are completed before the deadline whenever possible. Anticipating potential roadblocks, the team should aim to pass the task early to mitigate any unexpected obstacles.